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இணையத்தளம் ) www.health.gov.lk  
website )



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சுவசிரிபாய  
SUWASIRIPAYA

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சுகாதார அமைச்சு  
Ministry of Health

මගේ අංකය )  
எனது இல )  
My No. ) ETR/RNGS/05/2022

ඔබේ අංකය )  
உமது இல )  
Your No. : )

දිනය )  
திகதி )  
Date ) 17/10/2022

All Deputy Director Generals  
All Provincial and Regional Directors of Health Services  
All Directors of Teaching/ Provincial General/ District General Hospitals  
All Medical Superintendents of Base Hospitals  
All Heads of Institution

**Recruitment of Nursing Officers by the Government of Singapore**

High Commission of Sri Lanka in Singapore has communicated to the Ministry of Health on the intended recruitment trip of the delegation of the Singapore MOHH (Ministry of Health Holdings) planned from 19<sup>th</sup> to 26<sup>th</sup> of November 2022.

Above delegation is planning to select a group of nurses to be employed at the health institutions in Singapore. Basic qualifications, document requirements and the remuneration details are given in the annex 01.

Emerald Isle Manpower and Travel Services (License No. 1162) has obtained the approval from the Sri Lanka Bureau of Foreign Employment (SLBFE) to carry out the recruitment process on behalf of MOHH, Singapore (See annex 02).

**Process of recruitment and the expenses expected to be incurred by the applicants are given in annex 03.**

Depending on the performance at the selection process applicants will be recruited in to one of the three categories, i.e., 1) Registered Nurses, 2) Enrolled Nurses or 3) Healthcare Assistants.

Interested Nursing Officers are requested to submit their CVs via E-mail to the Emerald Isle Manpower and Travel Services ([linda@emeraldisle.lk](mailto:linda@emeraldisle.lk)) or register with its website through the link given in annex 02 (paragraph 04) **on or before 15<sup>th</sup> of November 2022.**

They are also requested to send their details in the attached format (Annex 04) to the Director Nursing (Medical Services), Ministry of Health via E-mail ([directornursing2@gmail.com](mailto:directornursing2@gmail.com)) to facilitate the granting of leave.

  
S. Janaka Sri Chandraguptha  
Secretary

**S. Janaka Sri Chandraguptha**

Secretary  
Ministry of Health  
"Suwasiripaya",

385, Rev. Baddegama Wimalawansa Thero Mawatha,  
Colombo 10, Sri Lanka.

Cc -:

1. Hon. Minister of Health
2. H. E. High Commissioner of Sri Lanka in Singapore
3. Addl. Secretary – Medical Services / Addl. Secretary – Admin II
4. Director General of Health Services
5. DDG Admin II, DDG(ET&R), DDG(MS) I, DDG(MS) II
6. Director/Nursing (Medical Services), Director/ Nursing (Education)
7. Chairman/Sri Lanka Bureau of Foreign Employment
8. CEO/Emerald Isle Manpower and Travel Services

**SINGAPORE NURSING RECRUITMENT**

**Documents Required**

- 1) [Passport photograph](#)
- 2) Certified true copy of original documents, to be submitted in support of your application are:
  - Passport or NRIC (if applicable)
  - Marriage Certificate (if applicable)
  - Transcript of nursing education from training school/college/university (to include detailed breakdown of theory and clinical practice in hours or weeks)
  - Training certificate(s) / Graduation Certificates
  - Registration certificate
  - Current nursing license / practising certificate(s)
  - References/Work Testimonials from previous employer(s) to state the period of work, area of practice and work performance and must be written by Nursing Director/Head of Nursing

3) [Verification of Registration \(VR\)](#)

The following verification of registration is required to verify that the foreign trained nurse is registered as a nurse and that no disciplinary proceedings have been taken or are pending against them:

- from the nursing registration authority in the country of their first registration, as well as
- from the nursing registration authority in each country that their had practised nursing/midwifery (if applicable)

Applicants are required to make the request with each nursing regulatory authority and the verification must be sent directly to [SNB Operating Office](#), addressed to Registrar, Singapore Nursing Board.

## SINGAPORE NURSING RECRUITMENT

No	Item	Healthcare Assistant	Enrolled Nurse	Registered Nurse	Remarks
1	<b>Education</b>	Diploma/ BSc in Nursing	Diploma/BSc in Nursing	BSc in Nursing	Government
2	<b>Experience Required</b>	Less than 1 year	Minimum 1 year	Minimum 3 Years	From the date of SLNC registration
3	<b>Registration Required</b>	Sri Lanka Nursing Council	Sri Lanka Nursing Council	Sri Lanka Nursing Council	Government Nursing Council
4	<b>Salary</b>	SGD 1100/ LKR 283,000	SGD 1400/LKR 361,336	SGD 2000/ LKR 516,195	SGD 1 = LKR 255.15
5	<b>Housing Allowance</b>	SGD 500/ LKR 127,575	SGD 500/ LKR 127,575	SGD 500/ LKR 127,575	
6	<b>Re-location Allowance</b>	SGD 1000/ LKR 255,150	SGD 1000/ LKR 255,150	SGD 1000/ LKR 255,150	Settled after arrival with the first salary
7	<b>Airfare</b>	Reimbursed	Reimbursed	Reimbursed	Reimbursed after arrival with the first salary
8	<b>Remarks</b>	Candidates who do not meet SNB's requirements is eligible to apply	SNB Test required	SNB Test Required	SNB Examination- 23rd November, 2022 at 9.30 AM SL Time



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இலங்கை வெளிநாட்டு வேலைவாய்ப்பு பணியகம்  
Sri Lanka Bureau of Foreign Employment



234, ඩෙන්සිල් කොබ්බෑකඩුව මාවත, කොස්වත්ත, බත්තරමුල්ල, ශ්‍රී ලංකාව  
234, டென்சில் கொப்பேகடுவ மாவத்தை, கொஸ்வத்த, பத்தரமுள்ள, இலங்கை  
234, Denzil Kobbekaduwa Mawatha, Koswatta, Battaramulla, Sri Lanka

Annex 02

(1985 අංක 21 දරණ පනතින් සංස්කරණය) (1985 ஆம் ஆண்டின் 21ஆம் இல. சட்டத்தின் கீழ் சட்டப்பணைக்கப்பட்டது) (Incorporated by Act. No. 21 of 1985)

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எனது இல } MKT/02/58-(vii)  
My No. }

ඔබේ අංකය }  
உங்கள் இல }  
Your No. }

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திகதி } 07.10.2022  
Date }

VERY URGENT

Secretary  
Ministry of Health

[Attention: Dr.Hemantha Herath  
Deputy Director General (Education, Training & Research)]

Through : Secretary  
Ministry of Labour and Foreign Employment

**MOHH Officials' visit to Sri Lanka – 19<sup>th</sup> -26<sup>th</sup> November 2022**

This has reference to the confidential Msg. No.82 dated 7<sup>th</sup> October 2022 received from the Sri Lankan High Commission (SLHC) in Singapore regarding proposed visit of the officials of Ministry of Health Holdings (MOHH) to Sri Lanka from 19<sup>th</sup> to 26<sup>th</sup> November 2022 (A copy is enclosed herewith-Annex -1).

2) As a result of the discussions had by the SLHC in Singapore with the Ministry of Health (MOH) of Singapore regarding a Pilot project for recruitment of qualified Nurses and Healthcare Assistants to Singapore, the MOH has conveyed their interest in visiting Sri Lanka along with the officials of MOHH, which is the recruiting arm of MOH, from 19<sup>th</sup> to 26<sup>th</sup> of November 2022, with the below-mentioned two main objectives.

a) **To conduct a technical evaluation to understand and evaluate the standards and the academic background of the Sri Lankan healthcare Sector.**

The officials of MOHH wish to meet senior officials of;

- The Sri Lanka Nursing Council (SLNC)
- Private Health Services Regulatory Authority (PHSRA)
- Government Nurses Training School of Sri Lanka
- A state and a private university that offer BSc (Nursing) degrees

They also wish to visit;

- Faculty of Allied Health Sciences, University of Sri Jayewardenepura
- Government Nurses Training School
- Department of Nursing
- A private university that offers BSc (Nursing) degree
- Sri Jayawardanepura state hospital.
- A private hospital

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**b) To initiate a Pilot Project for recruitment of qualified Nurses and Healthcare Assistants/ Patient Care Assistants.**

The MOHH has appointed Vision Manpower Limited (VML), Singapore as their project facilitator in Singapore and the Emerald Isle Manpower & Travel Services (License No.1162) has been appointed by the VML as their counterpart in Sri Lanka.

- 3) Accordingly, Mr. W.S.Hemantha Sapumohotti, Licensee of Emerald Isle Manpower & Travel Services (License No.1162) has obtained the approval from the SLBFE for the recruitment of 40 Healthcare Assistance, 50 Enrolled Nurses and 30 Registered Nurses and sought the assistance of the SLBFE and the Ministry of Health to collect CVs of qualified (Sri Lanka Nursing Council registered) Nurses before **15<sup>th</sup> November 2022**, in order to preliminarily select them for the interviews.
- 4) Under the above circumstances, the Ministry of Health is kindly requested to;
- issue a circular to the Nurses serving under the Ministry advising the interested candidates to forward their CVs to the Emerald Isle Manpower & Travel Services via email [ [linda@emeraldisle.lk](mailto:linda@emeraldisle.lk)] to be received or register with the website (<https://emeraldislemanpower.com/job/healthcare-assistants-patient-care-assistants-registered-nurses-enrolled-nurses/>) before **15<sup>th</sup> November 2022**.
  - Nominate suitable senior officials to arrange the meetings and the visits to institutions, that come, under the purview of the Ministry [Para 2(a)] and inform the contact details of the respective officials to,

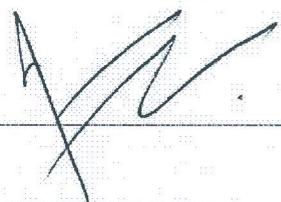
Mr. M.R.C.B.Ekanayake  
Actg. Additional General Manager (International Affairs)  
Mobile No : 0718611611  
Land Line : 011-2872124  
Email address : [dgm\\_planning@slbfe.lk](mailto:dgm_planning@slbfe.lk)

Your kind cooperation extended to make the above programme successful, would be greatly valued.

  
Mahendra Kumarasinghe  
Chairman/ SLBFE

Copy : H.E the High Commissioner, SLHC, Singapore – For Your Excellency's kind information.

Mr. W.S.Hemantha Sapumohotti, Licensee, Emerald Isle Manpower & Travel Services (License No.1162) – For your information and necessary action.

<b>High Commission of Sri Lanka in Singapore</b> <b>#13-07/12, Goldhill Plaza</b> <b>51, Newton Road, Singapore 308900</b> Tel : 62544595 - 7    Fax : 62507201 Email:                    slhcs@lanka.com.sg Website: http://www.lanka.com.sg	
<h1 style="margin: 0;">FAX</h1>	
<b>To</b> : Chairman- SLBFE — <i>msg no: 82</i>	<b>Signature</b> 
<b>Copy to</b> <ol style="list-style-type: none"> <li>1. Secretary- Ministry of Labour &amp; Foreign Employment</li> <li>2. Additional Secretary Economic Affairs- MFA — <i>msg no: 608</i></li> <li>3. GM- SLBFE</li> <li>4. Actn DG Economic Affairs- MFA</li> <li>5. Addl GM Foreign Affairs/ DGM Planning- SLBFE</li> <li>6. DGM- FR</li> </ol>	<b>From:</b> : High Commissioner
<b>Date</b> : 07/10/2022	<b>Pages</b> : 14
<b>Msg No</b> :	<b>Priority</b> : MOST URGENT
<b>Security</b> : <b>Confidential</b>	<b>Reference</b> : SLHCS/LW/01

**REG: MOHH Officials visit to Sri Lanka- 19<sup>th</sup> – 26<sup>th</sup> November 2022**

1. This has reference to FAX No. 78 (Dated 26/09/2022) & 79 (Dated 30/09/2022) forwarded to SLBFE by this Mission concerning the subject mentioned above.
2. In addition to the recently circulated FAXES, this Mission would like to draw the attention of the SLBFE to the initial discussion conducted by this Mission with the Senior Minister of State, Ministry of Health and Ministry of Manpower, Dr. Koh Poh Koon on the 14th October 2021. The meeting brief and the meeting minutes were forwarded to the former State Minister of Foreign Employment & Market Diversification are attached herewith for your perusal (Annex- 1 & 1.1).
3. Ministry of Health Holdings Limited (MOHH), which is the recruitment arm of the Ministry of Health of Singapore, was introduced to the High Commission of Sri Lanka in Singapore by the Senior Minister of State, Dr. Koh Poh Koon as a result of the discussions held to secure healthcare sector employment opportunities for Sri Lankans.

4. The labor section of this Mission has been maintaining a close relationship with MOHH in developing a recruitment program since then. During the peak of the pandemic, MOHH conveyed their interest in recruiting a batch of Sri Lankan healthcare sector workers on an urgent basis through a remote recruitment process.
5. This Mission has been continuously developing discussions with the Ministry of Health and MOHH of Singapore in recognizing Sri Lanka as a traditional healthcare sector recruitment source. MOHH is a state-owned subsidiary of the Singapore Ministry of Health responsible for recruiting healthcare sector workers for Singapore government hospitals and the technical evaluation of foreign recruitment sources.
6. As a successful result of the extended discussions this Mission had with MOHH, they have conveyed their interest in making a trip to Sri Lanka from 19th-26th of November (Annex- 2). The proposed visit will have two main objectives: to conduct a technical evaluation of the Sri Lankan healthcare Sector to recognize Sri Lanka as a traditional health sector recruitment source and a pilot face-to-face recruitment project due to the urgent healthcare sector manpower shortage in Singapore.
  - A. Technical Evaluation of the Sri Lankan Healthcare Sector- The MOHH has requested assistance from the High Commission of Sri Lanka in Singapore in arranging meetings and visits to the following institutions and regulatory authorities;

Meetings with:

1. Sri Lanka Nursing Council dignitaries (SLNC)
2. Private Health Services Regulatory Authority dignitaries (PHSRA)
3. Academic staff of Government Nurses Training School of Sri Lanka, a BSc in Nursing Awarding State University, and a Private University

Visits to:

1. Sri Jayawardenapura University Nursing School
2. Government Nurses Training School
3. Sri Lanka Open University Nursing School
4. A Private BSc in Nursing awarding University
5. Sri Jayawardenapura state hospital
6. A Private Hospital

The motive of these meetings and visits will be to understand and evaluate the standards and academic background of the Sri Lankan healthcare sector. Based on the technical evaluation of the Sri Lankan healthcare sector, the process of getting into a G2G framework agreement which has already been proposed to the Singapore Ministry of Manpower and Ministry of Foreign Affairs by the High Commission of Sri Lanka in Singapore can be expedited.

- B. Pilot Recruitment Project- MOHH has appointed Vision Manpower Limited (VML) Singapore as their project facilitator (Annex-3) respectively VML has appointed Emerald Isle Manpower & Travel Services (EMP) as their Sri Lankan project facilitator (Annex-4). Consequently, MOHH and VML have requested the assistance of the High Commission of Sri Lanka in Singapore and other related Sri Lankan counterparts to make this pilot

recruitment project successful in sourcing qualified Sri Lanka Nursing Council registered candidates (Recruitment Criteria- Annex- 5).

7. In the above context, the Singapore healthcare sector delegation would consist of officials from three principal institutions; the Ministry of Health Holdings, Singapore Nursing Board (SNB), and Ministry of Health. However, due to the tight schedule of the dignitaries of the above institutions, MOHH has proposed that the visit will commence with the pilot recruitment project where the Deputy Director of MOHH and Manager of MOHH will accompany the interviewers and the exam invigilators on the 19th and conduct the interview process from the 20th to the 22nd of November. The SNB examination is scheduled to be conducted in all recruitment source countries (Philippines, Indonesia, Vietnam, etc.) on 23rd November at 12 PM Singapore time (9.30 AM Sri Lanka time). Following the first batch of the delegation, the Chairperson of SNB, Group Chief Nurse of Singapore, Director of MOHH, Assistant Secretary of SNB, and an Official from the Ministry of Health of Singapore will join the delegation from the 22nd November onwards to commence the technical evaluation and the study trip (Tentative program agenda is as follows).

Item	Description	Confirmed Date	Time	Remarks
1	Arrival of MOHH Interview panel and exam invigilators	19/11/2022		6 Pax, including Deputy Director of MOHH Mr. Karman Yuen and Manager MOHH Mr. James Chen
2	Interview Batch 1	20/11/2022		
3	Interview Batch 2	21/11/2022		
4	Interview Batch 3	22/11/2022		
5	Arrival of MOHH, MOH and SNB Dignitaries for the Study Trip	22/11/2022		Chairman of Singapore Nursing Board & Group Chief Nurse Dr. Tracy Carol, Director MOHH Dr. Liem Yew Kan, Ministry of Health Official, Assistant Secretary of Singapore Nursing Board
6	SNB Examination	23/11/2022	9.30AM	4 pax (Interviewers and invigilators will depart Sri Lanka with Exam papers)
7	Study Trip	23/11/2022	After Lunch	Meetings with:
8	Study Trip	24/11/2022		*Sri Lanka Nursing Council dignitaries (SLNC)
9	Study Trip	25/11/2022		*Private Health Services Regulatory Authority dignitaries (PHSRA) *Academic staff of Government Nurses Training School of Sri Lanka, a BSc in Nursing Awarding State University, and a Private University

				Visits to: *Sri Jayawardenapura University Nursing School *Government Nurses Training School *Sri Lanka Open University Nursing School *A Private BSc in Nursing awarding University *Sri Jayawardenapura state hospital A Private Hospital
10	Departure of the delegation	26/11/2022		

8. Herewith the High Commission of Sri Lanka in Singapore would like to request the SLBFE to liaise with related state and private sector stakeholders to make this visit mutually beneficial to both countries. (ENDS)



10<sup>th</sup> October 2022

Mr. Mahendra Kumarasinghe  
Chairman  
**SRI LANKA BUREAU OF FOREIGN EMPLOYMENT,**  
234, Denzil Kobbekaduwa Mawatha,  
Koswatte,  
Battaramulla

Dear Sir,

**SUBJECT: Requirements in Singapore for Nurses Under MOHH**

In reference to the above opportunity given by the Singapore MOHH to recruit Sri Lankan Nurses to their government hospitals, we are happy to confirm that we have finalized and obtained approval from SLBFE for this recruitment (AL/1162/0076/22).

I have given below the charges breakdown with the costs involved which candidates have to bear for your kind attention;

- SNB Test - Prior to sitting for the exam, the candidates have to pay for the SNB Exam the cost of Rs. 25,000 – 27,000 (non-refundable).
- Refundable Deposit - After passing the SNB Exam and upon receipt of confirmation, the Nurses need to pay a refundable deposit of Rs. 150,000 and this will be refunded after 3 months upon arrival in Singapore. This is for the reason in-case the candidate wants to come back before 3 months due to any reason, we need to compensate the foreign agent all expenses involved in the Recruitment for the candidate. Also for the reason after the Nurses pass the exam and during the work-permit process, in-case the candidate drops out.
- Joining ticket cost - The candidate has to pay for the joining ticket, but this will be reimbursed with the first month's salary.
- Bureau Charges (SLBFE) - The candidate has to pay the mandatory SLBFE charges of Rs. 17,928 after receiving visa.

We hereby confirm that there are no other costs involved other than the above mentioned.

Further to the above, also note the Nurses will be paid a One-Time "Relocation Allowance of SS 1000" with the first salary.

Appreciate your cooperation and support as always, in order to assist our Sri Lankan nationals with overseas opportunities.

Yours faithfully,

**EMERALD ISLE MANPOWER & TRAVEL SERVICES.**

  
.....  
W. S. HEMANTHA SAPUMOHOTTI  
Chief Executive Officer

Cc: Secretary – MOH

198, Galle Road, Mount Lavinia, Sri Lanka.  
186 1/1, Fatima Building, Trinco Road, Batticaloa, Sri Lanka.

Telephone : 0094 11 4 335 444  
Fax : 0094 11 7 669 400

E-mail : info@emeraldisle.lk



## Annex 04

### Details of the Applicants for the Employment by the Government of Singapore for Nurses

(All categories of Nurses are eligible to apply for this process)

Name of the Institution:	
Name of the Applicant in Full:	
Name with initials:	
Permanent Address:	
Contact Telephone Numbers:	
Email Address	
Date of Birth:	
NIC Number:	
Passport Number:	
Date of First Appointment as a Nurse:	
Present Grade:	
Present Designation:	

Sri Lanka Nursing Council Registration Number:	
Sri Lanka Medical Council Registration Number (if applicable):	

Basic Qualification (Mark in the Box)	Diploma		Higher Diploma	
	Degree		Post Graduate	

I certify that the above information submitted is true and accurate to the best of my knowledge.

Date:

Signature of the Applicant:

### Recommendation of the Head of the Institution

Director General of Health Services,

Recommended and forwarded.

Date:

Signature of the Head of the Institution: