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சுகாதார அமைச்சு
Ministry of Health

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எனது இல) TCS/B/04/2022
My No.)
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Your No. :)
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திகதி)
Date) 2023.

Circular Letter No: -

DRAFT

To: All Provincial Secretaries
Deputy Director General, NHSL, NH, Kandy,
All Provincial Directors of Health Services,
All Regional Directors of Health Services,
All Directors of Teaching Hospitals, Provincial General Hospitals, District General Hospitals,
All Head of Decentralized Units of Health Services and Specialized Campaigns, Special Hospitals.
All Medical Superintendents of Base Hospitals,
All Specialist Medical Officers.

Annual Transfers of Specialist Medical Officers – 2023

The list of posts available for Specialist Medical Officers under different Specialties is attached.

01. All the posts where Specialist Medical Officers have completed 04 years from the effective date of the transfer order by 31.12.2022 are marked as “A” and such posts should be considered as **listed definitely vacant posts**.
02. All the posts of Specialist Medical Officers due to complete 02 years or more from the effective date of transfer order by 31.12.2022 are marked as “B”. These posts should be considered as **potentially vacant posts** and will fall vacant only as a result of the Specialist Medical Officers currently occupying these posts getting selected to different posts. Therefore, all candidates are hereby requested to include all the potentially vacant stations also in their preference order if they wish.
03. All the **new stations** advertised in the annual transfer list 2023, should be considered as new vacant posts for all the Specialist Medical Officers who have completed at least one year of service in the same station in the present post from the effective date of transfer order by 31.12.2022, except for the Specialist Medical officers occupying End posts who have to complete 4 years in their service from the date published the End Post list, before applying for transferable posts. A specialist medical officer is not entitled to apply for a post in the same station he / she is currently working even if it is a new vacant post.
04. For completeness of the list, all the end posts are also included. These posts are however not available for annual transfers. Vacancies of end stations will be advertised separately. Applications for end posts should not be forwarded with reference to this advertisement.

05. Following categories of Specialist Medical Officers who were formally appointed to the Specialist Grade by the Public Service Commission or by the Health Services Committee of the Public Service Commission before closing date application are eligible to apply.
- A. Those who have completed 04 years in transferable posts from the effective date of the transfer order by 31.12.2022.
- B. Those who have completed 02 years or more in transferable posts from the effective date of the transfer order by 31.12.2022.
- C. Specialist Medical Officers who have completed one year of active service in the same station from the effective date of transfer order by 31.12.2022 can apply only for the **Posts which have been mentioned in the above para 03.**
- D. Specialist Medical Officers Occupying End Posts who have completed 04 years in same station.
- E. Medical Officers who are Board Certified as Specialists by the PGIM by and pending grade promotion to Specialist Grade by Health Service Committee / Public Service Commission may also apply for this transfer. Letter by the PGIM conveying the decision on board certification by Board of Management will be entertained. The date of the letter issued by the Director PGIM, confirming back dated board certification should be available on or before the closing date of the application and that letter, certified copy of national identity card and MD certificate should be submitted along with application.
06. It is compulsory for the specialists belonging to group “A” mentioned above, to apply for this Annual Transfers **even if their names have not appeared in the noted list.** Applicants belonging to this category, who do not forward their applications indicating adequate number of choices, will be appointed by the Transfer Board to stations which are vacant after considering the requests of those who have duly applied.
07. Heads of Institutions are requested to bring the contents of this circular to the notice of all Specialist Medical Officers, in their institutions particularly the specialists belonging to the group “A” mentioned in the above paragraph (paragraph 06) and forward the transfer applications to the Department as indicated in section 12 below.
08. Those who have submitted applications (only for categories B, C, D mentioned in paragraph 05) for transfer but wish to withdraw their applications **should do so within 01 week of the closing date**, mentioned herein. **No subsequent withdrawals will be entertained** and if the applicant is selected to the post he/ she will have to accept this post. Please note that any change of preference list will **not be entertained** during the application withdrawal period.
09. Since the retirement age has been extended till of age, all those Specialist Medical Officers who completed 4 years or more of service in the current station from the effective date of transfer order by 31.12.2022, should apply for this annual transfer list. If an officer wishes to retire with in year 2024, she /he may request to remain in the same station. An affidavit should be submitted along with application confirming the date intendent to retire. However final decision will be with the Transfer Board. Please note, the officers enjoyed same benefit previously with the extension of the retirement age and stayed at same station for 4 years and more by the date 31.12.2022 should compulsorily apply for the annual list 2023, otherwise transfer board will decide the placement.
10. **Specialist Medical Officers should apply for the annual transfers only from the station assigned to the officer in the last annual / replacement transfer list, in order to consider their applications for the Annual Transfer List 2023.**

11. If a Specialist Medical Officer has an issue regarding the vacancies in the annual transfer list, in a particular specialty, it should be informed to the Ministry of Health immediately before the closing date of application.
12. All eligible applicants are hereby requested to submit their applications through online system. The online application is available at the web link, medserv.health.gov.lk. The online system will be ready for application from ___ / ___ / 2023 onwards till the closing date. Closing date is ___ / ___ / 2023

Upon submission of the online application, a print out should be taken for certification by the respective Head of the Institution. The certified application along with certified copy of board certifications and promotion letter to specialist grade should be emailed to Director (Tertiary Care Services) tcsannual2023@gmail.com on or before closing date. **However original copies should be kept with the officer to submit if and when summoned by the transfer board.** The heads of the institution should submit the list of applicants with their specialty to the D/TCS via mail or by hand within 3 days of the closing date.

**Director (Tertiary Care Services),
Ministry of Health,
"Suwasiripaya",
385, Baddegama Wimalawansa Mw.,
Colombo 10.
Fax No : 011 – 2699145
E-mail : tcsannual2023@gmail.com**

13. The annual transfer of Specialist Medical Officers for the year 2023 (effective from 01.01.2023) will be done as per Gazette notification 1176/15 dated of 22.03.2001 and 1883/17 dated 11/10/2014 of the medical service minute and subsequent amendments. Points will be calculated up to 31.12.2022 for the annual transfers of the year 2023.
14. As on previous occasions an opportunity will be given to candidates to review/appeal against the transfers recommended by the Transfer Board, within 15 days from the date publish the final list.

Please note that only those candidates who applied for the main transfer list 2023 would be eligible to apply for the review/appeal list 2023. However, the vacancies arising from **transferring the officers who are completed only one year** (Category under 5C above) to newly created posts will not be opened for the review/appeal list.

The annual transfer list is available in the Ministry Web site www.health.gov.lk.

This Notification is published with the consent of the Health Service Committee of the Public Service Commission.

S. Janaka Sri Chandraguptha
Secretary