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சுவசிரிபாய

SUWASIRIPAYA

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சுகாதார அமைச்சு

Ministry of Health

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எனது இல) MA/MS/B/01/2022
My No.)

ඔබේ අංකය)
உமது இல)
Your No. :)

දිනය)
திகதி) 08 -07-2022
Date)

Deputy Director General (NHSL/ Kandy NH))
Provincial / Regional Directors of Health Services,
Directors of Teaching/Provincial/District General Hospitals
Medical Superintendents of Base Hospitals,
Heads of Specialized Campaigns & Decentralized Units,
All Heads of Institutions concerned,
All relevant Medical Officers

Collecting Information for Annual Transfer of Grade Medical Officers - 2023

The Ministry of Health is in the process of formulating the noted list to be used for Annual Transfers of Grade Medical Officers 2023 from the Medical Officers who are serving in the Ministry of Health.

Following Medical Officers are to be noted for the 2023 Annual Transfer.

- Medical Officers who were released from 2019 or before annual transfer orders.
- Medical officers who reported for duty from Special Appeal, North & East and Special List transfer orders before 31st December 2019.
- Medical Officers who are currently temporary attached after Foreign Leave, after PGIM studies and after Secondment Post during last one year period.
- Medical Officers who were reinstated in 2019.
- Medical officers who reported for duty as per the post intern assignments in 2019.

Please note that Medical Officers who have completed 02 or more years in a permanent work station, but not yet to completed 4 years are also eligible to apply for 2023 annual transfers. Relevant applications for "Requested to be Noted" can be downloaded from www.hrmis.health.gov.lk and should be submitted to the Head of the Institution. Heads of the Institutions have to include those names to the noted list through the above link.

The noted list for the Annual Transfers of Grade Medical Officers 2023, will be prepared as an on-line sheet and Heads of the Institutions are requested to login www.hrmis.health.gov.lk for further instructions in this regard. If there are any clarifications regarding the same, please contact through the following numbers or email.

Directorate of Medical Services - 011 266 75 10

Medical Services Information Unit - 011 268 50 35

E-mail - hrmisonline@gmail.com

All Heads of the Institutions are requested to submit the details of the medical officers who should be noted (**including request to be noted**) to the Annual Transfers of Grade Medical Officers 2023, through the link www.hrmis.health.gov.lk on or before 21/07/2022. Medical Officers who want to request to be noted are instructed to download "Requested to be noted" forms using the link www.hrmis.health.gov.lk.

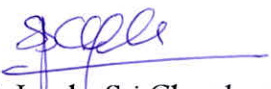
Requests of withdrawals of the applications for "Requested to be noted" will be only accepted by a letter **through the head of the institution on or before 04/08/2022**.

Those who have completed four years in current station without a pending transfer order and fail to inform through the Head of the Institution, will be noted by the Ministry of Health and should consider it compulsory to apply for Annual Transfer 2023.

All heads of institutions are requested to instruct medical officers who are eligible for annual transfer 2023, to check their details (Grade promotion, No Pay leaves, Permanent station and Designation of the transfer order) in the medical officer personal profile of the HRMIS, and advice to have the above details corrected if there are any discrepancies by a system query using the given link (<https://www.hrmis.health.gov.lk>) on or before 21/07/2022. It is the responsibility of individual medical officer to ensure that data in their profile in HRMIS are accurate and uptodate.

As per the public service commission procedural rules, all Heads of Institutions should inform the details of all eligible medical officers and provide correct information as per the schedule to the Directorate of Medical Services, Ministry of Health.

Your active contribution in this regard is greatly appreciated.


S. Janaka Sri Chandraguptha
Secretary
Ministry of Health

S. Janaka Sri Chandraguptha
Secretary
Ministry of Health
"Suwasiripaya"
385, Rev. Baddegama Wimalawansa Thero Mawatha,
Colombo 10.

Copies

01. Secretary, Health Services Committee, Public Service Commission
02. Director General of Health Services
03. Secretary, Government Medical Officers Association