දුරකථන	) 011 2669192, 011 2675011
தொலைபேசி	) 011 2698507, 011 2694033
Telephone	) 011 2675449 , 011 2675280
` ෆෑක්ස්	) 011 2693866
பெக்ஸ்	) 011 2693869
Fax	)011 2692913
විද්පුත් තැපැල	)postmaster@health.gov.lk
மின்னஞ்சல் முகவரி	)
e-mail	j ,
වෙබ්අඩවිය	) www.health.gov.lk
இணையத்தளம்	)
website	)



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My No.	)
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உமது இல	)
Your No. :	)
දිනය திகதி Date	) 2 -01-2021

## **සොබස අමාතසාංශය** சுகாதார அமைச்சு Ministry of Health

Provincial Secretaries of Health,
Deputy Director General, NHSLColombo/ NH Kandy,
Provincial/ Regional Directors of Health Services,
Directors / Medical Superintendents of Hospitals,
Directors of Programmes& Decentralized Units,
District Medical Officers of Divisional Hospitals,
Heads of Institutions concerned
All Relevant Medical Officers

## Annual Transfer of Grade Medical Officers - 2021

The final noted list for Grade Medical Officers Annual Transfers 2021 is published in the website of this Ministry(www.health.gov.lk). The relevant vacancies are filled as per the cardre approved by the Department of Management Services and by the instructions of Health Services Committee of Public Service Commission (HSC/TRA/MO/14/07/2020 and dated 2020.08.27).

The amended list has been completed considering the requests received by the relevant authorities at the closing date subject to amendments, corrections and withdrawal.

The 2021 Annual Transfer list for grade Medical Officers will be a web application process. Therefore all eligible Medical Officers are advised to apply through the web link www.health.gov.lk. Also you can reach the softcopy from the hrmis.health.gov.lk.

## Please note;

- I. All relevant applications (Printed copies) should delivered by hand to the Head of the Institutions on or before 19-01-2021.
- 2. Noted Medical Officers failing to submit applications on closing date will be subjected to transfer, recommended by the transfer board.
- 3. All applicants should mention a sufficient number of preferences according to their seniority position in the list. Any applicant who fail to mention sufficient numbers of preferences are liable to be given a station at the discretion of the transfer board. Any manual alterations of the printed application form will not be entertained.
- 4. Required certified documents (grade promotion letter to current grade, duty assumption letter to the present permanent station, NIC copy [if age more than 58 years], any documents relevant to special claims) should be submitted alongwith the Annual Transfer application 2021.

- 5. Any clarifications and assistance on web based application can be sought out from the Medical Service Information Unit on 011-2685035, during the office time.
- 6. Any medical officer <u>with a pending transfer order (Annual / Special Appeal / North and East) will not be eligible</u> to apply for the Annual Transfers 2021.
- 7. Grade Medical Officers who are more than 58 years of age by 31.12.2020 and eligible to apply but wish to serve in the same post also should be appeal through the online application. However, the Transfer Board reserves the right to change the post while preserving the station when granting the extension, as per the cabinet decision \$\phi 20/20/0554/213/028\$ and dated 2020.05.20 on extension of retirement age of Medical Officers.
- 8. Grade Medical Officers who are requesting concessions on medical grounds are informed to submit an original government medical certificate from a relevant specialist obtained within the last 6 months.
- 9. Grade Medical Officers who apply for an extension/ concession on medical grounds or age grounds are <u>strongly advised to submit an adequate preference list</u> and extension of the current appointment is at the discretion of the transfer board.

Submission of false information and/or any attempt of manipulation in relation to the process of annual transfers will be punished through initiation of disciplinary actions.

Heads of institutions are informed <u>not to submit the applications individually</u>. Collect all the recommended applications, list out all details in the format attached herewith and send with a detailed covering letter <u>on or before 26–01-2021</u> to the following address ONLY by hand.

Director (Medical Services),

Ministry of Health,

"Suwasiripaya",

385, Baddegama Wimalawansa Thero Mawatha, Colombo - 10.

TP - 011 2667510, Fax - 011 266 7506

Note: You are kindly requested to inform the consultants in your institutions by an internal circular to prepare their units by training other Medical Officers in order to release the noted Medical Officers for the Annual transfers 2021.

Please consider this is a tentative merit list and the final merit list will be prepared later after processing and sorting out the applications of the applicants.

Please note that the effective date of 202I transfer orders will be <u>the duty reporting date to the</u> <u>new station</u>. Therefore, the eligible officers should serve two (02) years period from the date of reporting to the new station to be included in the next eligible list.

Please inform all the Medical Officers attached to your institution regarding this advertisement.

Dr. S.H. Munasinghe

Secretary

Dr. S. H. Munasinghe Secretary Ministry of Health "Suwasiripaya"

385, Rev. Baddegama Wimalawansa Thero Mawatha, Colombo 10. Sri Lanka.

Copies -

OI. Secretary, HSC of Public Service Commission, Battaramulla

02. Secretary, Government Medical Officers Association, Colombo 07

- For information pls.

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