

Final report of the research project

The final report should be submitted in the following format and should have a minimum of 3000 words.

Please note that all past activities related to the research should be in past tense.

Essential contents of the Final Report

1. Cover Page
 - a. Title of the Research
 - b. List of researchers with designations and affiliating institutes
2. Abstract and Key words
3. List of research publications made (if already published in journals/ presented at symposia)
4. Table of contents
5. Introduction
6. Literature Review
7. Methods
 - a. Study design
 - b. Study setting
 - c. Study population (with inclusion and exclusion criteria)
 - d. Sample size calculation and sample size
 - e. Sampling method
 - f. Study instruments
 - g. Method of data collection
 - h. Data collectors (selection of data collectors, training etc)
 - i. Data analysis
 - j. Ethical considerations
 - k. Administrative considerations
8. Results
9. Discussion (include limitations of the study in the discussion)
10. Conclusion and recommendations
11. References (Use Harvard/Vancouver referencing style)
12. Annexures

Format of the Final Report:

Font	: Times New Roman
Font size	: 12
Line spacing	: 1.5
Page numbering	: Bottom center
Margins	: Top and left – 1.5”; Bottom and right – 1”

The final report will be reviewed by one or more technical experts. Based on the reviewer's comments, the researchers may need to revise the final report. Thereafter, it will be evaluated at the Research Management Committee.

In addition to the publication of the research in an internationally or nationally accepted journal and/or submission of the same to a relevant symposium, satisfactory submission of the Final Report is essential for the continuation of payment of research allowance.