දූරකථන	0112669192,0112675011
தொலைபேசி	0112698507,0112694033
Telephone) 0112675449 , 0112675280
നമ്പ്പ്) 0112693866
பேக்ஸ்) 0112693869
Fax)0112692913
ව්දුපුත් තැපෑල)postmaster@health.gov.lk
மின்னஞ்சல் முகவரி)
e-mail)
වෙඞ්අඩවිය) www.health.gov.lk
இணையத்தளம்)
website)



සෞඛ්ය අමාතයාංශය சுகாதாரம் அமைச்சு Ministry of Health

මගේ අංකය)
எனது இல)
My No.)CF/EXH/04/2022
ඔබේ අංකය)
உமது இல)
Your No.:)
දිනය) 44
திகதி)#206.2022
Date)

General Circular Letter No -: 02 - 50 / 2022

Provincial Health Secretaries Deputy Director General - National Hospital of Sri Lanka **Provincial Directors of Health Services** Directors of Hospitals under the Line Ministry **Deputy Provincial Directors of Health Services** Relevant Heads of Institutions

Second Efficiency Bar Examination for the posts Belonging to the of primary unskilled Service Category PL - 01 - 2006 (A) of the Ministry of Health - 2022 (1st Term)

Second Efficiency Bar Examination for the posts belonging to primary unskilled Service Category PL - 01 - 2006 (A) of the Ministry of Health which should be passed before expiry of 03 years from the date of promotion to Grade II will be held in the Sinhala, English and Tamil medium. The Date, venue and the time, of the examination will be notified along with the admission card.

02. **Qualifications:**

Only the employees who have been appointed to a Grade II post belonging to the unskilled Service category PL - 01 - 2006 (A) (Karyala karya sahayaka, Packer, Book Binder, Foot- bicycle Messenger, Watcher, Store Keeper, Lift Operator, Photocopy Ronio Machine Operator, Spray Machine Operator, Saukya Karya Sahayaka (Ordinary), Saukya Karya Sahayaka (Junior) of the Ministry of Health and those who have not passed the Efficiency Bar Examination up to now can apply for this examination). (Take necessary action to send applications of the officers only who have been promoted to Grade II by 25/07/2022 and already received the appointment letters.)

(N:B: - As mentioned in the General Circular Letter No. 02-90/2015 dated 12.08.2015 of the secretary to the Ministry of Health, from the above posts officers who have exceeded three yeare in Grade II in the post of Karyala Karya Sahayaka, Book Binder, Watcher, Spray Machine Operator, Saukya Karya Sahayaka (Ordinary), Saukya Karya Sahayaka (Junior) as at 20.07.2012 need not appear for this Efficiency Bar Examination they are exempted from the requirement of Efficiency Bar Examination.

03. Applications:

Applications prepared by the candidates in accordance with the specimen form of application appended at the end of this circular should be sent by registered post to reach Director (Examinations) Ministry of Health, Suwasiripaya, No. 385, Rev. Baddegama Wimalawansa Thero Mawatha, Colombo 10 on or before 25/07/2022 through the respective Head of Institution. The accuracy of the particulars furnished in each application should be certified by the Head of Division. A self addressed 01 envelopes (Official or private address) in the size of 9"x4" inches, affixed with stamps to the value of Rs. 45.00 should be sent along with the application. Applications received after the closing date, incomplete or inaccurate will be rejected without notice.

N.B. - The application should be prepared using an A4 paper based on the specimen from of applications so as to accommodate from No: 01 to 04 appear on the first page and from No 05 to 08 on the second page. Applications that do not comply with the specimen will be rejected without notice.

04. Examination Fees:

- I. Candidates who sit the examination for the first time are exempted from paying examination fees. Other candidates should affix stamps to the value of Rs. 25/= per subject in the application and cancel the same by placing his/her signature.
- II. The examination fees paid will not be transferred to any other examination or refunded under any circumstance.

05. Admission to the Examination:

- Admission cards are issued to the candidates whose applications are accepted. The admission card should be duly completed and submitted to the supervisor of the examiners. Otherwise he/she will not be allowed to appear for the oral test.
- II. Candidates should prove their identity to the supervisor at the Examination Hall. For this purpose, one of the following documents will be accepted.
 - a) National Identity Card
 - b) A formal Identity card issued by the Ministry of Health or a relevant Institution
 - c) Valid Driving License
 - d) Valid Passport

06. Scheme of Examination

An oral examination (should answer orally to the questions asked by an examination board)

Duration

: 15 Minutes

Total Marks

: 100 (Minimum 40 marks should be Secured to pass)

07. Syllabus

General Administration.

Measure the employee's knowledge on changes occurred in the field such as procedural and legal amendments made in relation to the subjects which were covered at the first Efficiency Bar Examination during the past service period and employee's skills regarding the modifications made to his functions.

J8. To follow the Regulations Related to Examination Procedure

Candidates are warned against copying or attempting to copy from the script of another candidate or from any book or paper or notes what's ever. No Candidate should attempt to look at the script of another candidate and should not help any candidate either help another candidate or obtain help from another candidate or person. Further Mobile Phones & the similar electronic equipments should not be used. Any candidate who disregards this rule is liable to punishment.

09. Please bring this Circular to the notice of the officers of Ministry Of Health who are belonging to the primary unskilled service category for which the prescribed salary scale PL - 01-2006 (A) is stipulated in your Institution. (This information can also be obtained from the web site - www.health.gov.lk)

N.B - Sinhala medium notification on examination will be effected if any contradictory is arisen in the examination notifications published in Tamil and English mediums.

Chamika H Gamage

Deputy Director General (Admin)II

For Secretary

Com.

Ministry of Health

Chamilta H. Gamage
Deputy Director General (Administration) II
iMinistry of Health
"Suwasiripaya"
Colombo 10.

EXH

Specimen Form of Application

Second Efficiency Bar Examination for the posts Belonging to the primary Unskilled Service Category PL – 01 - 2006 (A) of the Ministry of Health – 2022 (1st Term)

01.	(a)	(a) (i) Full Name of the Applicant: (In Sinhala / Tami)					
		(ii)	Full Name of the Applicant : (In English block letters)				
		(iii)	Names with initials: (In Sinhala / Tamil)				
		(iv)	Names with initials: (In English block letters)				
	(b)	(i)	Post				
		(ii)	Date of promotion to Grade II	•.:			
		(iii)	Present Annual Salary:				
		(iv)	National Identity Card number				
		(v)	Mobile number				
		(vi)	E – mail Address	•:			
02.	(a)	(a) Present Station of service (In Sinhala):					
	(In English) :-						
	(b)	District of the Present Station of service :-					
	(c)	Worki	Working Station under the - Line Ministry Provincial Council				
	(d)	- Provincial Council If provincial council mention province :-					
	(e)	Whether a self-addressed 01 envelopes in the size of 9 x 4 inches with stamps affixed to the value of Rs.					
	45.00 has been attached to the application to post the Admission Card?						
	(f)	(f) Postal Address to post the Admission Card (In block letters):-					
03.	Medium in which you sit for the examination(Sinhala/English/Tamil)						
04.	Certification of the Candidate:						
	(a) wh	ether you	have sat the examination before.	٠			
	(b) if t	he applic	ation is forwarded not for the first time whether stamp have been affixed				
		Stamp Cage					

,05.	Certification of the Candidate:						
	I do hereby certify that the particulars furnished in this application are true and correct to my knowledg						
		and I need not affix stamps since I sit the Examination for the first time / have affixed stamps to the value					
		of Rssince I sit the Examination not for the first time, and the stamps affixed are unused					
		And genuine.					
	II	I agree to abide by the the rules and reg	gulations imposed on this examination by Ministry of				
		Health, Nutrition & Indigenous Medicine and I	agree with whatever decision to cancel my candidature, if				
		it is found that I am not eligible according to the rules of this Examination.					
	Date:						
			Signature of the Applicant				
0.6							
06.	Certification of the officer who have handle the personal file.						
			has correctly handed over me the duly filled application				
		1000 1000 1000 1000 1000 1000 1000 100	s application are true and accurate as per the personal file				
	and l	kept a copy of this application attached to the perso	nal file.				
	Date						
			Name and Signature				
2							
07.	Cert	ification of Head of Institution:					
	I cer	tify that Mr./Mrs/Miss	serves as a in this institution, and				
	the p	particulars furnished by him/her in the application	are correct in accordance with the particulars available in				
	his/her personal file, and he/she sit the examination for the first time and he/she is eligible to sit for the						
	examination and he/she placed his/her signature in my presence.						
	Date	<u> </u>					
			Signature of the Head of Institution				
			(Rubber Stamp)				
08.		ification of the Unit Specialized Campaign.					
		I certify that Mr./Mrs/Miss serves as a in my Campaign and					
	particulars furnished in the application are correct in accordance with the particulars available in the personal file						
	of th	e candidate and he/she is eligible to sit for this example candidate and he/she is eligible to sit for this example.	mination.				
	Date						
	es SET	agting: 44,000,000,000,000,000,000,000,000,000,					
			Signature of the Head of the				
			Specialized Campaign				
			(Frank/Rubber Stamp)				
		 Delete words which are in application 					