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சுவசிரிபாய

SUWASIRIPAYA

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சுகாதார அமைச்சு

Ministry of Health

මගේ අංකය
எனது இல
My No. } CF/EXC/05/2021

ඔබේ අංකය
உமது இல
Your No. : }

දිනය
திகதி
Date } 23 /02/2022

General Circular Letter No: 02/17/2022

Provincial Health Secretaries,
Deputy Director General – National Hospital of Sri Lanka,
Provincial Directors of Health Services,
All Hospital Directors under the Line Ministry,
Regional Directors of Health Services,
Heads of Institutions.

Efficiency Bar Examination for officers in the post of Occupational Therapists in Grade I of the service of Professions Supplementary to Medicine (in the salary Scale MT-06) of the Ministry of Health -2022 (1st Term)

It is hereby notified that the Efficiency bar Examination, which should be passed before expiring 05 years from the date of promotion for Medicine of Occupational Therapists in Grade I will be held in English medium. The date, venue and the time of the examination will be notified along with the Admission Card.

02. Qualifications

Only the officers those who have been appointed to the post of occupational Therapist in Grade I of the Service of Professions Supplementary to Medicine and who have not been exempted from the paragraph no. 03 below shall apply for this examination.

N.B:- Please take action to send me only the applications of officers who have been appointed to Grade I as at 31/12/2021 and received relevant appointment letters.

03. Exemption from the efficiency bar examination.

Officers those who have completed a satisfactory service period of five (05) years in Grade I as at 01.01.2016 . the date on which the new scheme of recruitment approved by the Public Administration Circularer 06/2006 came into effect, will be exempted from the requirement of passing the third efficiency ber examination.

04. Applications

Applications prepared by the candidates as per specimen appended at the end of this circular should be sent under registered cover to reach the Director (Examinations), Ministry of Health "Suwasiripaya", No.385, Ven. Baddegama Wimalawansa Thero Mawatha, Colombo 10, on or before 31/03/2022 through their Heads of Institutions. The Head of Division should certify the accuracy of contents in each application. A self addressed 03 envelopes (Candidates can write their official or private address) in the size of 9" x 4" inches, affixed with stamps

Note: The application should be prepared using an A4 paper based on the specimen form of application so as to accommodate from 01 to 03 on the first page and from 04 to 09 on the second page. Applications which do not conform to above will be rejected without any information.

05. Examination fees:-

- i. Candidates who sit the examination for the first time need not pay examination fees. However, in every subsequent sitting they should affix stamps to the value of Rs. 25/= per subject in the stamps cage provided for in the application and cancel same by placing their signature and the date.
- ii. The fees once paid will not be refunded or transferred to other examinations under any circumstances.

06. Admission to the Examination:-

- I. Candidates whose applications have been accepted will be issued with admission cards. They should duly complete and submit same to the Supervisor at the examination Centre. Otherwise they will not be allowed to sit the examination.
- II. Candidates should prove their identity to the Supervisor at the examination center. For this purpose one of the following documents will be accepted.
 - (a) National Identity Card
 - (b) A formal Identity card issued by the Ministry of Health or Relevant institution
 - (c) Valid Driving License
 - (d) Valid Passport

07. Scheme of the Examination

Time 03 hours. The question paper will have 08 structured essay type questions and candidates are required to answer any 05 question out of them. Total Marks 100. At least 40% marks for a paper to pass the examination.

08. Syllabus

Subject related knowledge paper

- I Treatment for physically and mentally retarded and mentally ill child through occupational therapy.
- II Communication and Administration.
- III Psychology and Psychotherapy.
- IV Organization of a new unit in occupational therapy and, maintaining and repairing of equipment in that unit.

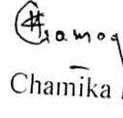
09. To follow the Regulations Related to Examination Procedure

Candidates are warned against copying or attempting to copy from the script of another candidate or from any book or paper or notes whatsoever. No candidate should attempt to look at the script of another candidate and should not help any candidate either help another candidate or obtain help from another candidate or person. Further Mobile phones & the similar electronic equipment's should not be used. Any candidate who disregards this rule is liable to punishment.

10.

Please bring the contents of this circular letter to the notice of Occupational Therapists in Grade I in your Institution. (This information can also be obtained from the web site – www.health.gov.lk)

N.B : Sinhala medium notification on examination will be effected if any contradictory is arisen in the circular letter published in Sinhala, Tamil and English medium.



Chamika H. Gamage

Deputy Director General (Admin) II

For Secretary

Ministry of Health

Chamika H. Gamage

Deputy Director General (Administration) II

Ministry of Health

"Suwasiripaya"

Colombo 10.

04. (a) Whether you sit for the examination for the first time:

(b) If so not, have you affixed stamps to the application:

Stamp Cage

05. Certificate of the candidate:-

- (i) I do hereby certify that the particulars furnished by me in this application are true and accurate to my knowledge and I need not affix stamps since I sit the Examination for the first time / have affixed stamps to the value of Rs. since I repeat the Examination,* and the stamps affixed by me to the application are genuine and not used before.
- (ii) I agree to abide by the rules and regulations stipulated by the Ministry of Health for the conduct of this Examination and if I was found ineligible in accordance with the scheme of the Examination I agree with whatever decision taken for the cancellation of my candidature.

.....
Date

.....
Signature of the candidate

06. Certification of the officer who have handle the personal files

It is here certified that the application was forwarded to before the closing date. the application has been completed according to the details of the personnel file by the applicant. A copy of the application has been filed.

.....
Date

.....
Name and Signature

07. Certification of Head of Institution

Mr/Mrs/Miss..... Occupational Therapists Grade I is well known to me and he / she sits the Examination for the first time / repeats the Examination * he / she* need not affix stamps / has affixed stamps to the value of Rs..... to the Application and the particulars furnished in the application are correct in accordance with the particulars available in his/her* personal file and he / she* eligible to sit for the Examination and he / she* placed his / her* signature in my presence..

.....
Date

.....
Signature of Head of Institution/Frank/Rubber Stamp

08. Certificate of the Head of Decentralized unit / specialized Campaign

Mr/Mrs/Miss serves as a Grade I in my Division / Campaign and the particulars furnished by him / her* in the Application are correct in accordance with the particulars available in his / her* personal file and he / she* is eligible to sit for the Examination.

.....
Date

.....
Signature of Head of Decentralized Unit /
Specialized campaign
(Frank / Rubber stamp)

* - Delete words which are inapplicable