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SUWASIRIPAYA

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My No.) CF / EXP / 07 / 2021

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திகதி) 01.11.2021
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சுகாதாரம் அமைச்சு
Ministry of Health

General Circular Letter No - 02 / 108 / 2021

Provincial Health Secretaries
Deputy Director General – Sri Lanka National Hospital
Provincial Directors of Health Services
All Hospital Directors under Line Ministry
Regional Directors of Health Services
Heads of the Departments

**Second Efficiency Bar Examination for the officers in Grade I of the Field Officer/ In Office Officers
Segment 2 Service Category (MN – 05 – 2006 A) in the Ministry of Health - 2021 (2nd Term)**

It is hereby notified that the Second Efficiency Bar examination for in Field Office / in Office Officers segment 2 service category (MN 05 – 2006 -A) of the Ministry of Health which should be passed before expiry of promotion 05 years after to Grade I will be held in the media of Sinhala, Tamil and English. The Date, Venue and the time of the examination will be notified along with the Admission card.

02. Qualifications:

The officers who have obtained a Grade I appointment in a post of in Field Officer / in Office Officers Segment 2 Service category (MN -5 - 2006 A) of Ministry Of Health (Nutritionist, Psychiatric Social Worker, Planning and Program Officer, Medical Record Officer, Statistic Survey Officer, Perfusionist) and have not yet completed this examination, are only eligible to apply for this examination.

N.B Only the applicants who have received Grade 1 appointments before 20.12.2021 should apply for this examination

03. Applications:

Applications prepared by the candidates in accordance with the specimen form of application appended at the end of this circular should be sent by registered post to reach Director (Examinations) "Suwasiripaya", No.385, Rev.Baddegama Wimalawansa Thero Mawatha, Colombo 10 on or before .20.12.2021 through the respective Head of Institution. The accuracy of the particulars furnished in each application should be certified by the Head of Division. Two addressed envelope (Official or private address) in the size of 9"x4" inches, affixed with stamps to the value of Rs. 45.00 should be sent along with the application. Applications which are late incomplete or inaccurate will be rejected.

N . B: Applications should be prepared using an A4 paper based on the specimen form of application so as to accommodate from No 01 to 04 on the first page and from 05 to 09 on the second page. Applications that do not comply with the specimen will be rejected without notice.

04. **Examination Fees:**

- I. Candidates who sit for the examination for the first time are exempted from paying examination fees. Other candidates should affix stamps to the value of Rs. 25/= per subject in the application and cancel the same by placing his/her signature.
- II. The examination fees paid will not be transferred to any other examination or refunded under any circumstance.

05. **Admission to the Examination:**

- I. Admission cards are issued to the candidates whose applications are accepted. The admission card should be duly completed and submitted to the supervisor of the examination centre. Otherwise, they will not be allowed to sit for the examination.
- II. Candidates should prove their identity to the Supervisor at the Examination Hall. For this purpose, one of the following documents will be accepted.
 - a) National Identity Card
 - b) A Formal Identity Card issued by the Ministry of Health or a relevant institution.
 - c) Valid Driving License
 - d) Valid Passport

06. **Scheme Of The Examination**

This examination consists of an essay type written question paper named "Case Study". Four questions out of seven questions should be answered. Duration is 03 hours and total marks is 100. 40 marks should be obtained in minimum to pass the examination. The examination can be completed at one sitting or at several sittings. At the first attempt officer should apply for all relevant subjects.

07. **Syllabus of the Examination:**

Case Study

Candidates are required to answer several questions based on one or more problematic cases created relevant to the field concerned which will test their logical thinking, creativity, skill in analyzing the problem, ability to take correct decisions and ability to apply theoretical knowledge practically.

08. **Regulations Related to Examination Procedure**

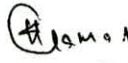
Candidates are warned against copying or attempting to copy from the script of another candidate or from any book or paper or notes whatsoever. No candidate should attempt to look at the script of another candidate and should not help any candidate either help another candidate or obtain help from another candidate or person. Further mobile phones & the similar electronic equipments should not be used. Any candidate who disregards this rule is liable to punishment.

09. Please bring the contents of this circular to the notice of in Field Officer / in office officers in Grade I ((Nutritionist, Psychiatric Social Workers, Planning and Program Officer, Medical Record Officer, Statistic Survey Officer, Heart Lungs Perfussionists) who are serving in your Division/Specialized Campaign/ Institution/ Hospital.

(This information can also be obtained from the web site - www.health.gov.lk)

N.B. : Sinhala medium notification on examination will be effected if any contradictory is arisen in the examination notification published in Sinhala, Tamil and English medium.

Chamika H. Gamage
Deputy Director General (Administration) II
Ministry of Health
"Suwasiripaya"
Colombo 10.


Chamika H. Gamage
Deputy Director General (Admin II)
For Secretary
Ministry of Health

Second Efficiency Bar Examination for the officers in Grade I of the Field Officer/ in Office Officers**Segment 2 Service Category (MN – 05 – 2006 A) in the Ministry of Health - 2021 (2nd Term)**

01.(a) (i) Name of the Applicant (Sinhala/Tamil) :

(ii) Name of Applicant (In English block letters)

(iii) Names denoted by initials (in Sinhala/ Tamil)

(iv) Names denoted by initials (In English block letters)

(b) (i) Post :

(ii) Date of First appointment

(iii) Date of Confirmation in the Service.....Letter No.....

(iv) Present annual salary:.....

(v) Date of promotion to Grade 01.....Letter 01.....

(vi) Mobile phone number

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(vii) National Identity Card number

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(viii) E- Mail address

02(a) Present Station : (In Sinhala).....

(In English)

(b) The Working Station Administrate by :- Line Ministry provincial Council

(c) District of the station

(d) Whether a self -addressed two envelopes in the size of 9"x4" inches with stamps affixed to the value of Rs. 45.00 has been attached to the application to post the Admission Card

.....

(e) (i) Postal Address (In Sinhala).....

(ii) Postal Address (In Block Capitals).....

03. Medium in which you sit for the examination (Sinhala/English/Tamil)

- 04.(a) Whether you have sat for the examination before
- (b) If the application is forwarded not for the first time whether stamps affixed

Stamp Cage

05. Certification of the Candidate:

- I I do hereby certify that the particulars furnished in this application are true and correct to my knowledge and I need not affix stamps since I sit for the Examination for the first time / have affixed stamps to the value of RS 45.00.since I sit for the Examination not for the first time, and the stamps affixed are unused and genuine.
- II I do hereby agree to comply with the rules and regulations imposed on examination and I do agree to comply with my decision to cancel my candidature if I' decided disqualified accordance in until the minute of the Examination.

Date:.....

Signature of the Applicant

06. Certification by the Management Assistant in charge of personal files

I certify that Mr./Mrs/Miss..... has correctly handed over me the duly filled application before the closing date and particulars furnished in this application are true and accurate as per the personal file and kept a copy of this application attached to the personal file.

Date:.....

Name and Signature

07. Certification of Head of Institution:

I certify that Mr./Mrs/Miss..... serves as a in this institution, and the particulars furnished by him/her in the application are correct in accordance with the particulars available in his/her personal file, and he/she sit the examination for the first time and he/she is eligible to sit for the examination and he/she placed his/her signature in my presence.

Date:.....

Signature of the Head of Institution
(Rubber Stamp)

08. Certification of the Head of Decentralized Unit Specialized Campaign.

I certify that Mr./Mrs/Miss..... serves as a in my Unit/ Campaign and particulars furnished in the application are correct in accordance with the particulars available in the personal file of the candidate and he/she is eligible to sit for this examination.

Date:.....

Signature of the Head of the
Decentralized Unit/Specialized Campaign
(Rubber Stamp)