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General Circular Letter No. - 07 -107 / 2021

Provincial Health Secretaries (For North, North Central, Sabaragamu, Western, South, Estern & Central Provinces)

Deputy Director General National Hospital of Sri Lanka

Provincial Directors of Health Services (For North, North Central, Sabaragamu, South, Western, Estern & Central Provinces)

Directors of Hospitals under the Line Ministry and

Heads of Institutions

Regional Directors of Health Services(For North, North Central, Sabaragamu, South, Western, Estern & Central Provinces)

Heads of Decentralized Units

<u>Third Efficiency Bar Examination for the Posts belonging to Primary Semi Skilled Officers' Service</u> Category (PL- 02- 2006 (A)) of Ministry of Health – 2021

It is hereby notified that the third efficiency bar examination for the posts of Primary Semi Technical Officers' Service Category in the Ministry of Health for which the prescribed salary is (PL- 02- 2006 (A)) and which should be passed before expiration of 05 years after promotion to Grade I will be conducted in the Sinhala, Tamil and English medium. The date, venue and the time, of the examination along with the admission card.

02. Qualifications:

The employees who are serving in a post under the primary semi skilled service category (PL-02-2006 A) and ordered the salary scale as aforesaid (Painter, Fork Lift Operator, Generator Operator(Old Designation - Machine Operator), Boiler Operator, Shoe maker, Animal Supervisor, Orthopaedic Technical Assistant (Old Designation - Limb Maker & Surgery Equipment Maker), Dark Room Assistant, Entomological Field Attendant, Plumber/ Pump Operator, Bungalow Keeper, Barber, Carpenter, Leather Worker, Welder, Connecter, Mettle Worker, Corsetiere, Lathe Machine Operator, Mason, Black Smith, Cook, Seamstre (Old Designation - Seamstress), Painter (Artist), Health Laboratory Aide (Old Designation - Lab Orderly), Attendant, Telephone Operator, Hospital Overseer) and officer who are promoted to Grade I and the officer who have already been absorbed into grade I, by 2021.11.30 will only be entitled to apply for this post.

N.B: Please take action to send me the applications of the officers only who have been appointed to or absorbed into Grade 1 by 2021.11.30 and have received relevant appointment letters.

03. Officer exempted from the Efficiency Bar Examination

 Officer who have completed a satisfactory minimum period of 24 years' service in the relevant post as at 14.08.2012 are exempted from this efficiency bar examination prescribed for Grade I in the relevant post. (Officer appointed to the post before 14.08.1988 and absorbed into Grade I are eligible for exemption.)

i. Surgical Appliance Maker

v. Fitter

ix. Health Laboratory Aide

ii. Leather Worker

vi. Black Smith

x. Welder

iii. Seamstress

vii. Barber

xi. Limb Maker

iv. Painter

viii, Fork Lift Operator

xii. Machine Operator

ii. Officer who have completed a satisfactory minimum period of 14 years' service in the relevant post as at 14.08.2012 are exempted from the efficiency bar examination prescribed for Grade I in the relevant post. (Officer appointed to the post before 14.08.1998 and absorbed into Grade I are eligible for exemption.)

i. Shoe Maker

ix. Cook

ii. Animal Supervisor

x. Artist

iii. Dark Room Assistant

xi. Lathe Machine Operator

iv. Plumber

xii. Tinker

v. Carpenter

xiii. Hospital Overseer

vi. Corsetiere

xiv. Telephone Operator

vii. Mason

xv. Attendant (Male/ Female)

viii. Circuit Bungalow Keeper

xvi. Entomological Field Attendant

04. Applications:

Applications prepared by the candidates in accordance with the specimen form of application appended at the end of this circular should be sent by registered post to reach Director (Examinations) Suwasiripaya, No. 385, Rev. Baddegama Wimalawansa Thero Mawatha, Colombo 10 on or before 2021.11.30 through the respective Head of Institution. The accuracy of the particulars furnished in each application should be certified by the Head of Division. A self addressed two envelopes (Official or private address) in the size of 9"x4" inches, affixed with stamps to the value of Rs. 45.00 should be sent along with the application. Applications received after the closing date, incomplete or inaccurate will be rejected without notice.

N.B.:Applications should be prepared using an A4 paper based on the specimen form of application so as to accommodate from No 01 to 04 on the 1st page and from No. 05 to 08 on the 2nd page. Applications that do not comply with the specimen will be rejected without notice.

05. Examination Fees:

- I. Candidates who sit the examination for the first time are exempted from paying examination fees. Other candidates should affix stamps to the value of Rs. 25/= per subject in the application and cancel the same by placing his/her signature.
- II. The examination fees paid will not be transferred to any other examination or refunded under any circumstance.

06. Admission to the Examination:

I. Admission cards are issued to the candidates whose applications are accepted. The admission card should be

duly completed and submitted to the supervisor of the examination center. Otherwise, it will not be allowed

to sit for the examination.

II. Candidates should prove their identity to the Supervisor at the Examination Hall. For this purpose, one of

the following documents will be accepted.

a) National Identity Card

b) A Formal identity card issued by the Ministry of Health or a relevant institution

c) Valid Driving License

d) Valid Passport

07. Scheme of the Examination

This Examination consists of a subject related question paper.

It is a written examination and the question paper contains 30 multiple choice questions and 03 structured

essay type questions.

Duration is 01 hour. Total marks for the paper is 100 and minimum of 40 marks should be secured to pass

the examination.

08. Syllabus:-

Subject Knowledge

Subjects such as theoretical knowledge related to occupational functions and knowledge on safety, Occupational

Health, supply of diets for patients and staff, medical reports, Disaster Management, Waste Management, garden

yield, hospital environment and general institutional functions are covered.

09. To follow the Regulations Related to Examination Procedure

Candidates are warned against copying or attempting to copy from the script of another candidate or from any

book or paper or notes whatsoever. No candidate should attempt to look at the script of another candidate and

should not help any candidate either help another candidate or obtain help from another candidate or person.

Further Mobile phones & the similar electronic equipments should not be used. Any candidate who disregards

this rule is liable to punishment.

10. Please bring the contents of this Circular to the notice of all relevant officers of Primary Semi Technical Officers'

service Category for which the salary scale (PL- 02-2006 (A)) is prescribed.

(This information can also be obtained from the web site - www.health.gov.lk)

N.B - Sinhala medium notification on examination will be effected if any contradictory is arisen in the examination

notification published in Tamil and English mediums.

Chamika H. Gamage Deputy Director General (Administration) H Ministry of Health

"Suwasinpayali" Colombo 10.£ Chamika H Gamage

Deputy Director General (Admin II)

For Secretary

Ministry of Health

Specimen Form of Application

<u>Third Efficiency Bar Examination for the Posts belonging to Primary Semi Skilled Officers' Service</u> <u>Category (PL- 02—2006 (A)) of Ministry of Health – 2021</u>

01	(a)	(i)	Name of the Applicant in full (In Sinhala):			
		(ii)	Name of the Applicant in full (In block Capitals)			
		(iii)	Name with initials (In Sinhala)			
		(iv)	Name with initials (In block Capitals)			
	(b)	(i)	Post:			
		(ii)	Date of appointment or absorption to Grade I:Letter No			
			Present annual salary:			
		(iv)	Mobile Telephone No			
		(v)	National Identity Card No			
		(vi)	E-mail Address :-			
			Present Station of work (In Sinhala):			
	(In English):					
		(ii)	It is under the Line Ministry			
		()	Provincial Council Province			
	(b)	Distri	ct to which it belongs :			
	(c)	Wheth	ther two self-addressed envelopes in the size of "9"x"4" inches with stamps affixed to the value of			
		Rs. 45.00 has been attached to the application to post the Admission Card				
	(d)	(i)	Postal Address (In Sinhala)			
	••					
		(ii)	Postal Address (In Block Capitals)			
		• - • • • •				
03.	Mediu	ım in wh	ich you sit for the examination (Sinhala/ Tamil /English)			
•		Whetl	ner you have sat this examination previously:			
		If not,	have you affixed stamps to the application?			
			Stainp Cage			

05.	Certification of the Candidate:				
	(1)	accurate to my knowledge and time /have affixed stamps to t	rticulars furnished by me in this application are true and d I need not affix stamps since I sit the examination for the first he value of Rssince I repeat the examination, and the pplication genuine and not used before.		
	(11) I agree to abide by the rules and regulations stipulated by Ministry of Health for the conduct of the examination and if I am found to be ineligible in accordance with the scheme of examination, I agree with whatever decision taken for the cancellation of my candidature.				
	Date:.		Signature of the Applicant		
06.	Certification by the Subject Management Assistant in charge of personal files				
	I certify that Mr./Mrs/Miss				
	Date:		Name and Signature		
07.	Certification of Head of Institution: I certify that Mr/Mrs/Miss				
	Date:		Signature of the Head of Institution (Rubber Stamp)		
08.	Certification of the Head of Decentralized Unit Specialized Campaign. I certify that Mr./Mrs/Miss				
1. S.	Date:.		Signature of the Head of the Decentralized Unit/Specialized Campaign (Rubber Stamp)		